

**IB390**  
**7/07**  
(PP, Ed. Asst.,  
FVP, MA)

DELTA OMICRON INTERNATIONAL FRATERNITY

**PUBLICITY REPORT**

CHAPTER \_\_\_\_\_ PROVINCE \_\_\_\_\_ DATE \_\_\_\_\_  
DIR. Of PUBLICITY \_\_\_\_\_ EMAIL \_\_\_\_\_

Follow the **Publicity Manual** as a guide for preparing publicity reports. Complete the **IB390**, keep one for your files, **send one copy with programs enclosed to your Province President**. REPORT ONLY WHAT WAS DONE, NOT WHAT IS BEING PLANNED. Information must be clear. Details are valuable. Use additional paper when necessary. An emailed report to the Province President is permissible. This form may be downloaded from the Fraternity website.

**4 Publicity Reports are required to be submitted to be eligible for the Publicity Award. The Editorial Assistant will use information that you give to publicize your chapter's accomplishments in *The WHEEL*, so be prompt with reports and very specific in reporting.**

**390 Report Due Dates: October 31, December 15, March 1, and May 15**

1. CHAPTER ACTIVITIES

A. Describe all OPEN chapter musical programs or events. Please list the dates and the performers. Please attach printed programs if possible.

B. Describe all CLOSED chapter musical activities including those that occurred at chapter meetings. Please list the dates and the performers. Attach printed programs if available.

C. Describe all chapter Music Service activities or programs. List the dates and the performers.

- D. Business at Meetings:
- E. Radio/TV Programs:
- F. Social Functions:
- G. Chapter awards:
- H. Prospective Member Activities/Initiation:
- I. Describe Campus/Community Service:
  
- J. Other chapter events & projects:

INDIVIDUAL ACTIVITIES

A. Individual awards & honors: \_\_\_\_\_

\_\_\_\_\_

B. Programs in which individual members participated: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

C. Other interesting activities of Delta Omicron members: \_\_\_\_\_

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2. CHAPTER PATRONS & ADVISER ACTIVITIES: (In the first fall report, include their summer activities)

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**IB 392** may be used to end special items to The **WHEEL** editor for publication.